



# Folkestone Netball League

Winter League Pack 2024

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# What will I find in this pack?

Welcome to the FNL Winter League 2024!! In this pack you will find everything you need to get started, including rules, Engage guides, this season's fixtures and scorecards.

Thank you all so much for your feedback at the end of last season. There was some really great feedback that we'll be trying to implement.

To stay up to date with the latest league news, follow us on our [social channels](#) or visit <https://www.folkestonenetballleague.com/>

If you have any questions, please reach out to folkestonenetball@gmail.com or speak to a member of the committee.

## New changes

There are some changes in this pack, so we're calling them out here. As always, any questions, please shout.

### **Borrowed Players & Floaters**

From September, teams will no longer be able to borrow a player from any other team and can only use the Floaters list. Note: We aim to invest more time in recruiting Floaters to ensure there are plenty of players available.

Teams can borrow the same Floater 3 times and must sign them to their team if they play a fourth.

### **Team Sheets**

A friendly reminder that if you have a player that is no longer on your team, please make sure you remove them from your team sheet so you are able to add additional players.

### **Scorecards**

Please continue to send an image of your scorecard in the FNL Results chat on WhatsApp, and post your physical scorecard in the postbox at Three Hills.

### **Game management**

All new EN rules will apply from 1st September. Ensure your teams and umpires are up to date. A table of the new rules and useful videos has been included in this pack for ease of use.

Please contact the League Umpire Officer - Ange - for further clarification.

### **Promotions/Relegations**



From the Summer season, 2025, we will be promoting the top 2 teams from Division 2 to Division 1, and relegating the bottom 2 from Division 1 to Division 2.



# Folkestone Netball League Committee

## Contacts

Committee Position	Name	Team Name	Contact Number	Email Address
Chair	Rachel Haden	Folkestone Town Panthers	07955752270	<a href="mailto:rachelhaden@hotmail.co.uk">rachelhaden@hotmail.co.uk</a>
Secretary/Vice Chair	Nic Tsagarakis	Folkestone Town Jets	07919273966	<a href="mailto:nicpattenden@live.co.uk">nicpattenden@live.co.uk</a>
Treasurer	Danielle Lynch	Folkestone Town Scorpions	07866498166	<a href="mailto:danielle@arkaybuilding.co.uk">danielle@arkaybuilding.co.uk</a>
Lead safeguarding Officer	Lucy Andrews	Ice		<a href="mailto:lucie.andrews@hotmail.co.uk">lucie.andrews@hotmail.co.uk</a>
Affiliation/ Membership Officer	Sherine Dantes	Folkestone Town Vipers	N/A	<a href="mailto:sherinedantes@yahoo.com">sherinedantes@yahoo.com</a>
Results Secretary				
Fixtures Secretary	Natalie Delplanque	Tigers	07960601082	<a href="mailto:natalieeldridge1980@gmail.com">natalieeldridge1980@gmail.com</a>
Events and Competitions Officer	Vacant			
Data Protection Officer	Michelle Baker	Folkestone Town Vipers	07932245407	<a href="mailto:mich_baker33@hotmail.com">mich_baker33@hotmail.com</a>
Media & Comms Officer	Hannah Palmer	Tigers	07772128460	<a href="mailto:hannahpalmer64@gmail.com">hannahpalmer64@gmail.com</a>
Social Media Officer	Vivienne Bertram	Folkestone Town Vipers	07919210057	<a href="mailto:vivienne.bertram@gmail.com">vivienne.bertram@gmail.com</a>
Umpire Secretary	Angie Bates	Lead Umpire	07766600629	<a href="mailto:ange_t2001@yahoo.co.uk">ange_t2001@yahoo.co.uk</a>
Floater Secretary	Sherine Dantes	Folkestone Town Vipers	N/A	<a href="mailto:sherinedantes@yahoo.com">sherinedantes@yahoo.com</a>
Funding Officer	Vacant			



# New Rules for 2024

## FOLKESTONE NETBALL LEAGUE: RULES OF NETBALL 2024 – SUMMARY OF CHANGES

<p><b>PLAYING THE BALL</b> [2024: 11.1-11.8 / 2020: 9.4.1]  <i>What's new?</i>            NOT MUCH! This is a 'Rule Refresh'. Better explanation of what a player can do to gain possession of the ball, and what they can do with/without possession (e.g. how many times a player can bat/bounce/catch the ball) <i>Why?</i>            The rule has been re-written to provide clarity, inc. for repossession and replayed ball  <a href="#">LINK TO: World Netball Video Explainer</a>  <a href="#">LINK TO: World Netball FAQ Video</a></p>	<p><b>SHORT PASS</b> [2024: 12.1-12.2 / 2020: 9.5.1]  <i>What's new?</i>            MINOR CHANGE! There must be space for the opposing player to make a genuine attempt to deflect or intercept the ball as the ball is passed (or bounced off the goal-post from a throw in)  <i>Why?</i>            Old rule said there just needed to be room for a hand to intercept, but a genuine attempt to deflect or intercept is more than just space for a hand <a href="#">LINK TO: World Netball Video Explainer</a>  <a href="#">LINK TO: World Netball FAQ Video</a></p>
<p><b>CONTACT</b> [2024: 17 / 2020: 12.1]  <i>What's new?</i>            The contact rule has been re-written to explicitly outline the two types of contact: 1) Interference, and 2) Causing Contact  <i>Why?</i>            To improve player safety  <a href="#">LINK TO: World Netball Video Explainer</a></p>	<p><b>THROW IN</b> [2024: 6.11 / 2020: 8.4.1]  <i>What's new?</i>            Player taking a throw in does not have to wait for all other players to be on court  <i>Why?</i>            Old rule was difficult to apply and slowed down the game  <a href="#">LINK TO: World Netball Video Explainer</a></p>
<p><b>GOAL AFTER WHISTLE</b> [2024: 9.2 / 2020: 10.1]  <i>What's new?</i>            If the whistle to end play (or hold time) is blown after the ball has left the hands of GS/GA and the shot is successful, the goal is counted as scored <i>Why?</i>            It is easier for the umpire to assess whether the ball has left the shooter's hands (new rule) than to assess if the ball has passed wholly through the ring (old rule)  <a href="#">LINK TO: World Netball Video Explainer</a></p>	<p><b>TOSS UP REMOVAL</b> [2024: 20 &amp; 6.15-6.17 &amp; 10.8.d / 2020: 8.5 &amp; 8.3.1]  <i>What's new?</i>            If a simultaneous infringement occurs, the umpire awards possession to the team that was last in possession of the ball, where the ball was when play stopped  <i>Why?</i>            The skill of the toss up has been lost for both players and umpires over time due to it being used less frequently as a result of improved umpire education, meaning that umpires are now correctly penalising the infringement that occurred first</p>



## FOLKESTONE NETBALL LEAGUE: RULES OF NETBALL 2024 – SUMMARY OF CHANGES

### **CENTRE PASS CHECKS** [2024: 8.5 / 2020: 6.1.1]

#### *What's new?*

Both umpires must indicate the direction of the centre pass, and the controlling umpire calls the name of the team with the centre pass. Players may question the umpire before the centre pass is taken if they believe the centre pass is being signalled incorrectly (querying after centre pass is too late).

#### *Why?*

To minimise the chance of umpire mistakes

when calling the centre pass. [LINK TO: World](#)

[Netball Video Explainer](#)

### **ADVANTAGE** [2024: 7.1-7.5 / 2020: 7.2, 10.2]

#### *What's new?*

NOT MUCH! This is a 'Rule Refresh'. Main message is that a team should not be disadvantaged when an opponent infringes a rule. Umpire will call 'advantage + [infringement] + [player position]' and allow play to continue.

#### *Why?*

To make it clear what the umpire considers when deciding to apply advantage rather than blow the whistle for an infringement, and to apply advantage more often to keep the game flowing

[LINK TO: World Netball Video Explainer](#)

### **GAME MANAGEMENT** [2024: 18 / 2020: 13]

#### *What's new?*

QUITE A LOT! Sanctions may now be **escalated** (e.g. free pass escalated to penalty) or **advanced** (by 5m towards the non-infringing team's goal) in the event of repeat infringements. Order of umpire actions: 1) Proactive advice, 2) Advance/escalate, 3) Warning, 4) Suspension (2 mins), 5) Order off (a substitute player can replace an ordered off player after 4 mins) *Why?*

Old rules were complex with too many levels of umpire actions. [LINK TO: World Netball Video Explainer](#)

### **FOUL PLAY** [2024: 19 / 2020: 13.2]

#### *What's new?*

New rule defines categories of foul play - 1) **Unfair Play**, 2) **Unsporting Behaviour**, and 3) **Dangerous Play** - with increasingly serious game management actions for each, from advancing a penalty (for 1) up to ordering off (for 3)

#### *Why?*

To put increased responsibility on players to make good judgements and reconsider their behaviour, with a focus on player safety

[LINK TO: World Netball Video Explainer](#)



**TACTICAL CHANGES** [2024: 10.2-10.4 / 2020: 9.3]

**What's new?**

Players can request a tactical change (i.e. position swaps and/or substitutions) after a goal has been scored. Umpire holds time for change. Players must quickly change positions and not make so many tactical changes that it becomes ridiculous and delays play.

**Why?**

To allow teams to better rotate players for enhanced participation. [LINK TO: World Netball Video Explainer](#)

**PLAYER SAFETY** [2024: 10.5-10.26 / 2020: 9.3.1-9.3.2]

**What's new?**

The blood management rule has been re-written (small amounts of dry blood is OK). Umpires can hold time without a team requesting it for an obvious/serious injury.

**Why?**

To improve player safety and ensure it is taken seriously by players/umpires [LINK](#)

[TO: World Netball Video Explainer](#)





# Folkestone Netball League Rules

**PLEASE SEE BELOW RULES FOR FNL. IF WE DO NOT RECEIVE ANY COMMENTS FROM YOUR TEAM WITHIN 7 DAYS OF THE AGM, WE WILL PRESUME YOU UNDERSTAND THE RULES AND POINT DEDUCTIONS WILL BE MADE IF RULES ARE NOT ABIDED BY.**

## FOLKESTONE NETBALL LEAGUE GUIDELINES

### 1. MATCH RULES

- 1.1 All matches will be played in accordance with AENA rules.
- 1.2 All matches will be umpired in accordance with the INF 2024 Rules of Netball
- 1.3 All matches will be played at Three Hills Sports Ground

### 2. REGISTRATION

- 2.1 The League will be run by a Committee.
- 2.2 Minimum age to play in the league is 14.
- 2.3 Registration forms will be completed with the League Entry forms and submitted by the deadline. New players can only be registered by completing the new players registration section of the scorecard and must be signed by the opposing Captain.
- 2.4 It remains the responsibility of the team captain to ensure parents/carers have completed, signed and returned the Under 18 Players Registration Form for all U18 registered players.
- 2.5 All players must read, sign and return the FNL Privacy Statement prior to the first match played.
- 2.6 There is a limit of 14 players aged 16 or over registered to each team for Winter 2024, however there is no limit to under 16 year olds per team to support the growth of young players.
- 2.7 If you remove a player from your registration list, you may not re-register them again in the same season.
- 2.8 Only two new players (floaters or new team members) can be played per match and must be either on the FNL Floaters List or registered as a new player on the scorecard prior to the match commencing.
- 2.9 A player may be registered for one team only.
- 2.10 A player may change clubs mid competition, after notification to both their present club and the Fixtures Secretary prior to playing for another team. A Transfer form will need to be completed. They will however incur a two match ban before playing for the new team.
- 2.11 Any team officially disbanding must notify the league in writing. All points and goals for and against teams disbanding during that competition shall be deleted from the records. All court fees must be paid by the team or each player pays their part of, before they can enter the League again for that team or another team.
- 2.12 All players must be AENA affiliated.



### 3. PRE-MATCH

3.1 Teams are required to be on court and scorecard completed and handed to umpire by 6.35pm/7.50pm. Games will commence on time and with a minimum of five players. Umpires have the power to concede a game if one team is on court and the opponents fail to take to the court at the correct time.

3.2 Umpires will allocate bibs to players for Versatility rules.

3.3 Full kit, that is, netball skirts along with suitable sports tops or t-shirts, or netball dresses must be worn at all matches. Cropped tops or bare midriffs are unacceptable. Adequate footwear should be worn and laces tied.

3.4 No item of jewellery, except a medical alert bracelet, wedding ring, **religious bracelet, medical monitor or diabetic disc** shall be worn, if they are, they must be taped up. Piercings are not allowed even if taped up.

3.5 No adornment that may endanger player safety shall be worn, this will be at the discretion of the umpire.

3.6 Fingernails should be short and smooth.

3.7 Penalty – The offending player/s must stand off until they are adequately attired to the Umpire's satisfaction.

3.8 In the event of a clash of colours, as a courtesy the Away Team should wear an alternative set of bibs.

3.9 All Teams must have a basic first aid kit and match ball. (AENA says that there must be a primary carer this should be marked on the scorecard)

3.10 Centre pass will be determined by a coin toss. Other team will have choice of ends.

3.11 All score cards must be completed prior to the team taking the court and any new player must be entered onto the score card and the card must be signed by the opposing captain before the player takes to the court.

### 4. AFTERMATCH

4.1 Scorecards must be fully completed and: a copy scanned to the Results Secretary and Media Officer no later than 6pm on the Friday following the match; the original scorecard posted in the box on court or given to Results Secretary immediately after the match. IMPORTANT - when scanning or sending a photograph of the scorecard to the Results Secretary, all sides need to be sent. The original score card must be passed over at the next possible point in time.

4.2 Cancellations: Should a team cancel or fail to arrive for a scheduled match, they must notify the Fixtures Secretary, their opponents, both umpires and scorers. Games will not be rearranged under any circumstance. If a team cancels a game both teams need to send in completed scorecards, stating which team cancelled the game so the points can be awarded to the other team.

4.2.1 Games cannot be rescheduled by teams.

4.2.2 Penalty - Failure to comply will result in the offending team forfeiting points from the match in question. Also, 1 point will be deducted from the offending team if the game was not officially cancelled, with points being awarded to the opposing team.

The game against whom the match was conceded can claim the court fees and umpires fees, if incurred, back from the conceding team within 7 days of the date of the match. This



should be done by email to the Captain of the team, copying in the League Treasurer. The conceding team has 7 days from the date of the email to make payment.

4.3 Teams must offer their Umpire reasonable expenses, £10.00 for IO/Trainee Umpires, and £15.00 for C Award and above. Teams are liable for expenses if they cancel a match and do not inform the umpire.

4.4 Disputes: Any dispute concerning a particular match must be brought to the attention of both Umpires and Captains at the venue, and then referred in writing to the Chairperson within 7 days thereafter. Decisions will be notified in writing as soon as possible. No action will be taken if this procedure is not adhered to.

4.5 All accidents and incidents must be reported to the Chair of FNL, The Three Hills and England Netball with the necessary accident forms completed and submitted in the event of a player making a personal injury claim.

## 5. UMPIRING

5.1 Every team must have a qualified or active trainee umpire within their team after their first season.

5.1.1 Penalty – If by the end of the team's first season the team does not have an active trainee or qualified umpire registered to their team, 10 points will be deducted.

5.2 Umpires have the authority to shorten games at their discretion.

5.3 An Umpire has the authority to cancel or abandon games at the venue. (The Fixtures Secretary must be notified by teams of reasons for cancellation/abandonment on the score card within 7 days).

5.4 Umpires will check players' nails and will check players for any inappropriate kit/adornment prior to the player taking to the court.

5.5 The Umpire's decision is final.

5.6 Teams whose umpires fail to attend their umpiring fixtures, will be deducted 1 point.

5.7 Teams who do not provide a scorer on the nominated games will be deducted 1 point.

5.8 Umpires have the right to warn players/coaches/managers and spectators in the event of any poor sportsmanship and/or misconduct whilst playing/watching matches. Failure to respond adequately to umpires warning may result in further warnings, cautions and possible sending offs.

**5.8.1 Game management. Umpires to use proactive advice first, get players attention, address them directly. If infringement continues free pass can be upgraded to a penalty pass. Next step is to advance the penalty up to half a third, including into goal circle. Next is a warning, letting the player know that if they continue then they will be suspended for a period of 2 minutes of PLAYING TIME. Position left vacant unless centre then a player needs to move to that position. Lastly and hopefully we won't need this, a player is ordered off and takes no further part in the game. Position is left vacant for 4 minutes of PLAYING TIME then another player can take up that position. PROACTIVE ADVISE, ADVANCE PENALTY, WARNING, SUSPENSION, ORDERING OFF.**

**5.9 Umpires must not umpire their own teams games unless agreed by the opposing team and should an umpire realise this at the start of a game, the Lead Umpire should be notified or a member of the committee to ensure umpires are moved around accordingly to avoid this.**

## 6. CANCELLATIONS AND ABANDONMENT

6.1 The Fixtures Secretary has the authority to cancel and rearrange fixtures in exceptional circumstances.

6.2 Cancellations or abandonment of matches by Umpires will be re-arranged by the Fixtures secretary. Teams will be given notice of any rearranged fixtures & all details will be available on the website.

6.3 Cancellations by teams: See Rule 4.2



6.4 In the event of inclement weather, teams must attend the venue, unless prior notification of cancellation is received from the Fixtures Secretary.

6.5 Should a team cancel more than 2 games against the same team, they will be asked to provide satisfactory evidence that every effort has been made to provide a team for the cancelled game, for example, communications with floaters and team members. If this cannot be provided or isn't considered sufficient, there will be 3 point deduction due to the cost and time implications of this.

## **7. FLOATERS**

7.1 Floating can only play 3 times for the same team in any one competition, if they are registered at the beginning of the season. If floaters register after the mid-way point of the season which is Wednesday **13th November**, they can only play once for the same team. Floaters must then register on the 3rd occasion with that team, or remain a Floater, no longer playing for the aforementioned team during that competition.

7.2 Teams can add a floater to a team of 7 players to provide a spare player to a team in the event of a player returning to play from injury or a long absence.

7.3 Teams can only play 2 floaters during any one match. Refer to 2.7

7.5

7.6 Floaters must register themselves by emailing the Floaters Secretary providing all details. An affiliation number must be provided.

7.7 Any members of a disbanding team may play as a floater for the remaining of that competition providing that all fees due by the disbanding team have been paid (or that players part of)

7.8 Floaters details will be on the website

7.9 Teams playing any unaffiliated player will receive a penalty of a 3-point deduction.

## **8. PREGNANCY**

8.1 Players must not take part in netball after the 12th week of their pregnancy. Umpires may officiate games up to 12 weeks, providing they are capable of moving & keeping up with play.

## **9. DISCIPLINE**

9.1 The FNL has the power to discipline any person who is a registered participant within the League and is considered guilty of conduct prejudicial to the interests of Netball. Such matters will be dealt with by a Quorum of Committee members, one of whom shall be the Secretary. All evidence submitted must be supported in writing within 7 days of the event. There shall be a right to appeal to the Executive Committee within seven days of notification of the decision. The outcome of any procedure will be brought to the notice of the County Committee after the initial decision. In the event of an appeal, advice will be sought from the County Committee before the appeal is heard.

9.2 Umpires – The Committee may take whatever action is considered necessary, in the event of repeated complaints in writing on the performance of an umpire. The County Umpiring Secretary is to be made aware of circumstances prior to a decision being made.

9.3 FNL will follow

## **10. GENERAL**



10.1 Points system: 5 for a win, 3 for a draw, 2 for a score within 5 points and 1 point for gaining more than 50% of their opponent's score. In the event of two teams being equal on points, goal difference will be taken into consideration (ie. Goals scored less goals against).

## 11. PAYMENT

11.1 Each team will be expected to pay their Court Fees on time as agreed with the Treasurer. The amounts and dates will be in the Captain's packs given out before the start of each Season.

## 12. AFFILIATION

12.1 All players need to be Affiliated to AENA

12.2 Players that are already affiliated to AENA need to supply their affiliation numbers to the Affiliation Secretary at the start of each Season.

## 13. UMPIRE RESPONSIBILITIES

13.1 Ultimately to ensure that each match is played in the spirit of the game and to ensure that league/AENA/INF rules/regulations are adhered to.

13.2 Umpires will follow Rule 13. Game Management of the INF **2024** rules when deemed necessary to set and maintain clear standards within a match and ensure consistency of sound play.

13.3 All umpires before the beginning of each game must check attire, fingernails, any adornments, court surface and equipment.

13.4 Hats may be worn but they should be tight fitting and not have ties or adornments that can get caught up or injure the player or other players.

13.5 Hoodies or scarves should not be worn as these can get caught.

13.6 Fingernails should be short and smooth. This rule also applies to false/acrylic nails. It is not acceptable to place plasters over long nails.

13.7 Umpires should check the score card to ensure it is complete before each game and should check the score with the other umpire after each quarter. They should check the score at the end, choose a star player and sign the card. Star players should be selected from the team's registered players, floaters.

13.8 **Players are responsible for calling injury time. Injured players have 30 seconds to leave court during which time, both teams can make player changes before play continues. It is the umpire's discretion to continue play without teams fully returning to court after 30 seconds. The player can return to the court after a break in play if the position is vacant. If the position is not vacant, team will need to indicate the want to make a tactical substitution after a goal is scored and before the centre pass is taken.**



# FNL Accounts

Balance sheet: 01/09/2023 - 31/08/2024

<b>Balance B/Fwd</b>				<b>£1,731.21</b>
<b><u>Income</u></b>		<b><u>Expenditure</u></b>		
Court/Entry Fees	£5,508.52	Court Fees & Room Hire		£2,177.50
Training Courses	£65.00	Cost of Umpiring/Training Courses		£210.95
Tournament Entry Fees	£450.00	Umpiring Fees		£260.76
Income from Sunday/Supershot Sessions	£339.75	Website		£102.24
		Trophies		£132.34
		Equipment Purchase		£155.79
<b>End Balance</b>				<b>£5,054.90</b>



# Transfer Form

A player wishing to transfer between teams may only do so at the discretion of the Committee. They must complete a 'Transfer of player' form. This completed form must be returned to the Committee for confirmation and an effective transfer date.

A team in the lower division may only transfer one player from a higher division in any one season. No player may transfer after half way through the season or after the date the Committee has set without written application to the Committee for consideration..

Player wishing to transfer. I (name) .....  
wish to transfer from ..... Netball Team - Division .....  
to ..... Netball Team - Division .....

Signed ..... Date .....

Captain of releasing team. I consent to the transfer of the above named player.

Signed ..... Date .....

Captain of receiving team. I wish to take up registration of the above named player.

Signed ..... Date .....

Committee Member. Your request has / has not been granted.

You may commence playing for your new team from .....

Signed ..... Date .....





## Fees Commitment

Each team is required to pay court fees for the Winter season.

This winter's fee for Division 1 teams will be £241.25.

Division 2 teams fees will be £256.46.

This includes the weekly fees for court hire and lights, presentation evening and trophies. You are welcome to pay all in one payment at the beginning of the season or pay in 6 instalments as stated below:

Date Due	Division 1	Division 2
30 th September	£40.21	£42.74
31 st October	£40.21	£42.74
30 th November	£40.21	£42.74
31 st December	£40.21	£42.74
31 st January	£40.21	£42.74
28 th February	£40.21	£42.74

### **PAYMENT CAN ONLY BE ACCEPTED BY BANK TRANSFER**

Bank Account Details are:

**Sorting Code: 52-41-42**

**Account Number: 48188905**





Please ensure you quote your **TEAM NAME** in the reference.

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# Winter 2024 Fixtures

All fixtures are kept up to date on [folkestonenetballleague.com](https://folkestonenetballleague.com), and you can also find them [here](#). If there are any changes made throughout the season, a new set of fixtures will be sent out to all captains.



# Floaters List

<b>Name</b>	<b>Preferred Position/s</b>	<b>Contact</b>
Bonnie Sweetman	GS	07737 900217
Chrissie Drew	Centre court or GA	07832 010920 (via Sherine)
Karen Cleary	Centre court or defence	07806 674305
Nicky Hawkes	GS/GK	07841 372036
Sarah George	GA/GS or mid-court	07946 054694
Anneli Elliott	Anywhere, prefers Centre court	07979 152533
Charlotte Burt		
Holly Etherington	GA	07723201896
Hayley Cheeseman		07972798590
Gemma Harber		



# Guidance for Engage

*The below are guidance notes for creating an Engage Profile. If you have any questions regarding the below, please contact Sherine Dantes, Affiliation/Membership Officer.*

## **Step 1**

### **To Create An Account....**

<https://engage.EnglandNetball.co.uk/EnglandNetball>

- Create Account
- Complete personal details and click 'Next'
- Enter a password and tick relevant boxes on the Privacy Policy and Waivers ● Click 'Next'
- This will now display your 'dashboard'. At the top of the page your name and contact details will be displayed, along with an ENA ID. This is the ID you will use in future to log in, along with the password you have created.

An email will be sent to the email address provided for you to verify the account.

## **Step 2 (If Applicable)**

### **To Add a Family Member (eg; child under 18)....**

- On the dashboard, click 'Add a Family Member'.
- Complete all details and then 'Save'
- On the left hand side of your dashboard, you will see 'My Family' which will have yours and your daughter(s) names.

## **Step 3**

### **Find a Club (in order to purchase membership)...**

- On your dashboard, click 'Find a Club'. A separate 'Finder' box will pop up. ● Enter 'Folkestone Netball League', and 'search'. The name of the club will come up at the bottom of this box. Click to select. This will take you back to your dashboard, where you will see the name of the club displayed under 'My Organisations'



#### **Step 4 (If Applicable)**

#### **Repeat Process for your Family Member**

- Click on your family members' profile on the left hand side, and repeat the process to 'Find a Club'.

#### **Step 5**

#### **Contact Folkestone Netball League to Verify Your Membership**

- Click on yours or your family members profile box, and then in the Organisation box for Folkestone Netball League, click on the contact button.
- Complete the details and in the 'extended detail' box, write...'please send payment email'. Then, at the top right click 'send'

This will be picked up by the league and a payment email will be sent to you. Please bear with us, we will have a lot of correspondence to get through.

When the email is received, click the link to go to the payment portal. Complete the few details left, and enter card details to pay.



# Guidance for Purchasing Membership

## **Guidance Notes for Purchasing Membership through FNL**

### ***If you have an Engage profile and have previously purchased membership through Folkestone Netball League:***

- Log in to your Engage profile, and on your dashboard you will see the 'Organisations' section.
- Scroll down and you should find 'Kent Netball'
- Click the 'Buy Membership' box
- Click on the appropriate membership package
- Click on the basket on the top right
- Click checkout
- Complete all required sections (click save)

### ***To purchase membership for a family member who has previously had membership through Folkestone Netball League:***

- From your dashboard click on your family members profile box on the left.
- Under 'organisations', scroll down and you should find 'Kent netball'.
- Click the 'buy membership' box.
- Then click on the appropriate membership package (it should automatically offer you the correct package for your daughter's age)
- Click on basket on the top right
- Click checkout
- Complete all required sections (click save)



# Privacy Statement

To complete the Privacy Statement form, please click [here](#).



## Incident/Accident Report Form

Name of person in charge of session/competition	
Site where incident/accident took place	
Date of incident/accident	
Name of injured person	
Address of injured person	
Nature of incident/accident & extent of injury	
Please give details of how and precisely where the incident/accident took place	
Describe what activity was taking place, eg training game, getting changed etc	
Give full details of the action taken including any first aid treatment and the name(s) of the first aider(s)	
What happened to the injured person following the incident/accident? (eg. they went home, went to hospital, carried on with the session etc)	





Were any of the following contacted?

Police: Yes  No

Ambulance: Yes  No

Parent/carer: Yes  No

Emergency contact: Yes  No

All of the above facts are a true and accurate record of the incident/accident.

Signed	
Date	
Printed Name	
Team Name	



# Safeguarding Policy

We consider the safety and wellbeing of young people as central to our values. As a league we accept our responsibility for providing guidance and support to all members to ensure that netball is enjoyable and safe. In our league, we do have players under the age of 18 so therefore are including this safeguarding policy into the pack.

This Policy is in line with England Netball's approach to fulfilling its commitment to creating and maintaining a safe and enjoyable environment for the young people who take part in the sport of netball. England Netball requires all members, connected participants and staff to abide by this Policy and all relating procedures and practice.

This policy applies to all players, coaches, volunteers, members, contacted participants and individuals involved in any role within Netball. This policy is expected to be followed by all; whether at an organised competition or as part of the training squad.

We believe that:

- Adults, Children and young people should never experience abuse of any kind. We have a responsibility to promote the welfare of all people, to keep them safe and to practice in a way that protects them.

We recognise that:

- The welfare of adults and children is paramount in all the work we do and in all the decisions we take.
- All adults and children, regardless of age, disability, gender reassignment, race, religion or belief, sex, or sexual orientation have an equal right to protection from all types of harm or abuse.
- Some children are additionally vulnerable because of the impact of previous experiences, their level of dependency, communication needs or other issues.

Working in partnership with children, young people, their parents, carers and other agencies is essential in promoting young people's welfare. We will seek to keep children and young people safe by:

- Valuing, listening to and respecting them



- Appointing a nominated child protection lead for children and young people, a lead trustee/board member for safeguarding
- Adopting child protection and safeguarding best practice through our policies, procedures and code of conduct for staff and volunteers
- Providing effective management for staff and volunteers through supervision, support, training and quality assurance measures so that all staff and volunteers know about and follow our policies, procedures and behaviour codes confidently and competently
- Recruiting and selecting staff and volunteers safely, ensuring all necessary checks are made
- Recording, storing and using information professionally and securely, in line with data protection legislation and guidance
- Making sure that children, young people and their families know where to go for help if they have a concern
- Using our safeguarding and child protection procedures to share concerns and relevant information with agencies who need to know, and involving children, young people, parents, families and carers appropriately
- Using our procedures to manage any allegations against staff and volunteers appropriately
- Creating and maintaining an anti-bullying environment
- Ensuring that we have effective complaints and whistleblowing measures in place
- Ensuring that we provide a safe physical environment for our adults, children, young people, staff and volunteers, by applying health and safety measures in accordance with the law and regulatory guidance
- Building a safeguarding culture where staff and volunteers, adults, children, young people and their families, treat each other with respect and are comfortable about sharing concerns.



# Code of Conduct

Our Codes of Conduct require the highest standards of conduct from everyone involved in netball to ensure that their behaviour and actions meet the values and standards expected at all times.

**Everyone must conduct themselves in an honest, fair, impartial and transparent manner.**

We ask that you respect:

- The rules, regulations and requirements of the Sport, including, but not limited to, any Competitions in which you participate either directly or indirectly
- The rights, dignity and worth of all people in netball, regardless of any protected characteristic (age, disability, gender reassignment, marriage, civil partnership, pregnancy and maternity, religion or belief, sex and sexual orientation)
- The game of netball and the individual's reputation and not take any action or make inappropriate comments, including on social media, about a fellow participant, coach, official, volunteer or member of club staff that will bring the Sport or those associated with delivering the Sport into disrepute

Netball is based on Teamwork, therefore I will:

- Not abuse or misuse any relationship of trust held by me in my team, be that my playing team, Club, County, Regional or England Netball
- Be on time, dressed appropriately and ready to give my full attention to the coaches and volunteers
- Recognise that individuals bring different qualities and attributes but 'together we will excel'
- Welcome new members, players, coaches, volunteers and connected participation and cooperate with all players, coaches and volunteers

I recognise individuals participate in Netball to achieve and have fun, therefore I will:

- Recognise the achievements of others and applaud their successes
- Help fellow players achieve their potential through encouragement and recognising their successes
- Never use inappropriate or abusive language, bully, harass, discriminate or use physical violence
- Never engage in discriminatory or anti-social behaviour
- Not impinge on others enjoyment of the Sport or my performance by consuming alcoholic drinks
- Display modesty in victory and graciousness in defeat; be sporting - whether I win or lose; always acknowledge the other team and the umpires at the end of the game with a handshake and three cheers
- Never argue with an official or participant during a game and listen to and cooperate with officials' decisions
- Control my temper; I understand that verbal, emotional and physical abuse of officials, coaches, spectators or participants, or deliberately distracting or provoking a participant, coach or official is not acceptable or permitted behaviour in netball



- Enjoy the game and ensure that others can also enjoy it

**I will endeavour to abide by this code of conduct and promote it to others.**

